

AGENDA

Meeting: TOURISM EVENT AND BRADFORD ON AVON AREA BOARD

Place: St Margarets Hall, Bradford on Avon, BA15 1DE

Date: Wednesday 13 January 2016

Time: 6:00pm for 6.30 pm

PLEASE NOTE THE EARLIER START TIME

Including the Parishes of Limpley Stoke, Winsley, Monkton Farleigh, Bradford-on-Avon, Holt, South Wraxall, Wingfield, Westwood, Staverton

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:00pm.

Please direct any enquiries on this Agenda to Kevin Fielding , on 01249 706612 or email kevin.fielding@wiltshire.gov.uk

or Peter Dunford (Bradford on Avon Community Engagement Manager), direct line 01225 713060 or (email) peter.dunford@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Rosemary Brown - Bradford on Avon
North

Cllr Trevor Carbin – Holt & Staverton

Cllr Magnus Macdonald (Chairman) -
Winsley & Westwood

Cllr Ian Thorn (Vice Chairman) –
Bradford on Avon South

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By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and/or training purposes.

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on the Council's website along with this agenda and available on request.

If you have any queries please contact Democratic Services using the contact details above.

Items to be considered	Time
<u>Beautiful Bradford: Making the Most of our Tourism Potential (6.30pm - 8.15pm)</u>	
<u>Introduction by Councillor John Potter</u>	
<p>1 Brand Positioning of Bradford on Avon and its community area</p> <p>Roger Pride - Consultant, Heavenly Peter Wragg - Chairman, Visit Wiltshire</p>	6:30pm
<p>2 LEADER funding opportunities for business and tourism development (<i>Pages 1 - 2</i>)</p> <p>Alan Truscott, Programme Manager - Vale Action</p>	7:30pm
<p>3 Re-opening of Tourist Information Centre and 2016 calendar of events</p> <p>Councillor John Potter - Town Council</p>	7:50pm
<p>4 Clean for The Queen; 90th Birthday Street Parties; The Big Pledge</p> <p>Peter Dunford - Community Engagement Manager, Wiltshire Council</p>	8:05pm
<u>Short break Bradford on Avon Area Board (8:30 to 9:30pm)</u>	
<p>5 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	8:30pm
<p>6 Apologies for Absence</p>	
<p>7 Police and Crime Commissioner - Precept Consultation</p> <p>Naji Darwish - Commissioning and Programme Manager, Office of the Police and Crime Commissioner, to present proposals for the 2017/17 precept.</p>	8:32pm

8	<p>Community Asset Transfer: Culver Close (<i>Pages 3 - 12</i>)</p> <p>To agree the transfer of the recreation ground, pavilion and bowling green to Bradford on Avon Town Council.</p>	8:45pm
9	<p>Youth Grants, recommended for approval by LYN Management Group</p> <ul style="list-style-type: none"> • Dorothy House • Dance Back to the 1920s • Wiltshire Music Centre • Bradford on Avon Town Council 	9:00pm
10	<p>Chairman's Announcements (<i>Pages 13 - 18</i>)</p> <ul style="list-style-type: none"> • Closure of BoA Childrens' Centre • Consultation on Public Transport Review • Wiltshire Good Neighbour Scheme • Your Care Your Support Wiltshire • Bradford on Avon Transport and Accessibility Forum at St. Margaret's Hall on Wednesday 10 February 	9:15pm
11	<p>Partner Updates (<i>Pages 19 - 32</i>)</p> <ul style="list-style-type: none"> • Wiltshire Police • Wiltshire Fire and Rescue Service • Healthwatch Wiltshire Update • NHS/ CCG Update 	9:20pm
12	<p>Minutes (<i>Pages 33 - 46</i>)</p> <ol style="list-style-type: none"> i) To approve and sign as a correct record the minutes of the Area Board meeting held on 11 November 2015. ii) To approve and sign as a correct record the minutes of the Local Youth Network Management Group meeting held on 7 December 2015. 	9:29pm

iii) To approve and sign as a correct record the minutes of the Community Area Transport Group meeting held on 2 November 2015.

13 **Close**

9:30pm

Agenda Item 2

Local Action Groups have grants for businesses

Six Local Action Groups (LAG) covering Wiltshire have been awarded funding under the new LEADER programme (2015 to 2021). North Wessex Downs based on the AONB, New Forest based on the National Park, Heart of Wessex along the A303 in Wiltshire and Somerset, Plain Action centred on Salisbury Plain, Vale Action along the A350 corridor and Cotswold based on the AONB.

Local Action Groups cover geographical rural areas with a population of less than 150,000. They are managed by a board of local volunteers who decide on the strategy and the awarding of grants. During 2014 extensive consultation with local communities and organisations was undertaken which informed the funding application for this programme.

Grants will be awarded under the priorities below and are required to increase the number of jobs in the area or the economic activity. Projects will be expected to be a capital nature, ongoing revenue costs cannot be funded under this programme.

There will be a two stage application process with an outline application followed by a full application. Applications are expected to come from micro/small business and non-profit making organisations. Applicants will be expected to provide details as to why the proposal is needed, the benefits it will have to the organisation and community and the sources of the match funding. Funding will only be awarded where it can be shown that there is a shortfall in funding available. Grants are expected to be up to 40% of the project costs.

Funding will be awarded under the following categories:

- Support for increasing farm productivity
- Support for micro and small enterprises and farm diversification
- Support for rural tourism
- Provision of rural services
- Support for cultural and heritage activity
- Support for increasing forestry production

For more information contact the Programme Manager for your Local Action Group listed below. A map showing the LAG areas is attached for information.

LAG	Contact	Email	Tel	Web site	£m
North Wessex	Dawn Hamblin	nwdleaderprogramme@wiltshire.gov.uk	01488 680458	www.northwessexleader.org.uk	£1.705
New Forest	Sally Igra	Sally.Igra@NFDC.gov.uk	02380 285368	www.newforestleader.org.uk/8573	£1.43
Heart Of Wessex	Sarah Dyke-Bracher	sarah@heartofwessex.co.uk	07826 907361	www.heartofwessex.co.uk	£1.738
Plain Action	Alan Truscott	atruscott@communityfirst.org.uk	01380 732814	www.plainaction.org.uk	£1.38
Vale Action	Alan Truscott	atruscott@communityfirst.org.uk	01380 732814	www.valeaction.org.uk	£1.372
Cotswold	Martin Lane	Martin.Lane@cotswoldaonb.org.uk	01451 862000	www.cotswoldaonb.org.uk/leader	£1.998

WILTSHIRE COUNCIL

**BRADFORD ON AVON AREA BOARD
13 JANUARY 216**

COMMUNITY ASSET TRANSFER

Culver Close Recreation Ground, Bradford on Avon

Executive Summary

This report deals with an application for the transfer of Culver Close Recreation Ground to be transferred to Bradford on Avon Town Council in accordance with Wiltshire Council's Community Asset Transfer Policy.

Proposal

The Area Board is asked to consider an application submitted by Bradford on Avon Town Council for the transfer of Culver Close Recreation Ground. The applicant's proposal is set out at Appendix 2.

Reasons For Proposal

This proposal supports and implements Wiltshire Council's Community Asset Transfer Policy.

Recommendation

To approve the transfer subject to the matters referred to in paragraph 9 of the report.

Peter Dunford

Bradford on Avon Community Engagement Manager

COMMUNITY ASSET TRANSFER

Culver Close Recreation Ground, Bradford on Avon

Purpose of Report

1. The Area Board is asked to consider an application submitted by Bradford on Avon Town Council for the transfer of Culver Close Recreation Ground (see plan attached at Appendix 1). The applicant's proposal is set out at Appendix 2.

Background

2. Wiltshire Council is supporting the principle of the transfer of community assets in order to empower and strengthen local communities. The Council believes that transferring appropriate public assets to communities leads to more responsive services that better meet local people's priorities.
3. Transfer of an asset can also provide the opportunity to lever more resources into a community and provide a more accessible and responsive base from which to deliver local services.
4. A community group or organisation can benefit from greater financial stability and build confidence through having ownership (or long term security through a lease) of a physical asset. This financial sustainability can help the organisation become less dependent on grants, provide security for further borrowing and opportunities for further growth.
5. Typically, organisations that would be considered appropriate are Voluntary and Community Groups/Associations, Town or Parish Councils, Trusts or Charities, or Social Enterprise Groups.

The application before the Area Board

6. The application from Bradford on Avon Town Council is attached at Appendix 2 and relates to the transfer of Culver Close Recreation Ground.
7. The application was submitted in accordance with the Council's application process and meets the requirements for consideration by the Area Board.
8. The Community Engagement Manager has consulted with Strategic Property Services, who have undertaken appropriate consultation with service departments across the Council. Local consultation has been

undertaken by the applicant in accordance with the application checklist and the outcome of the consultation is included within the application. Cllr Thorn, the local member, has been appraised.

The views of Council officers

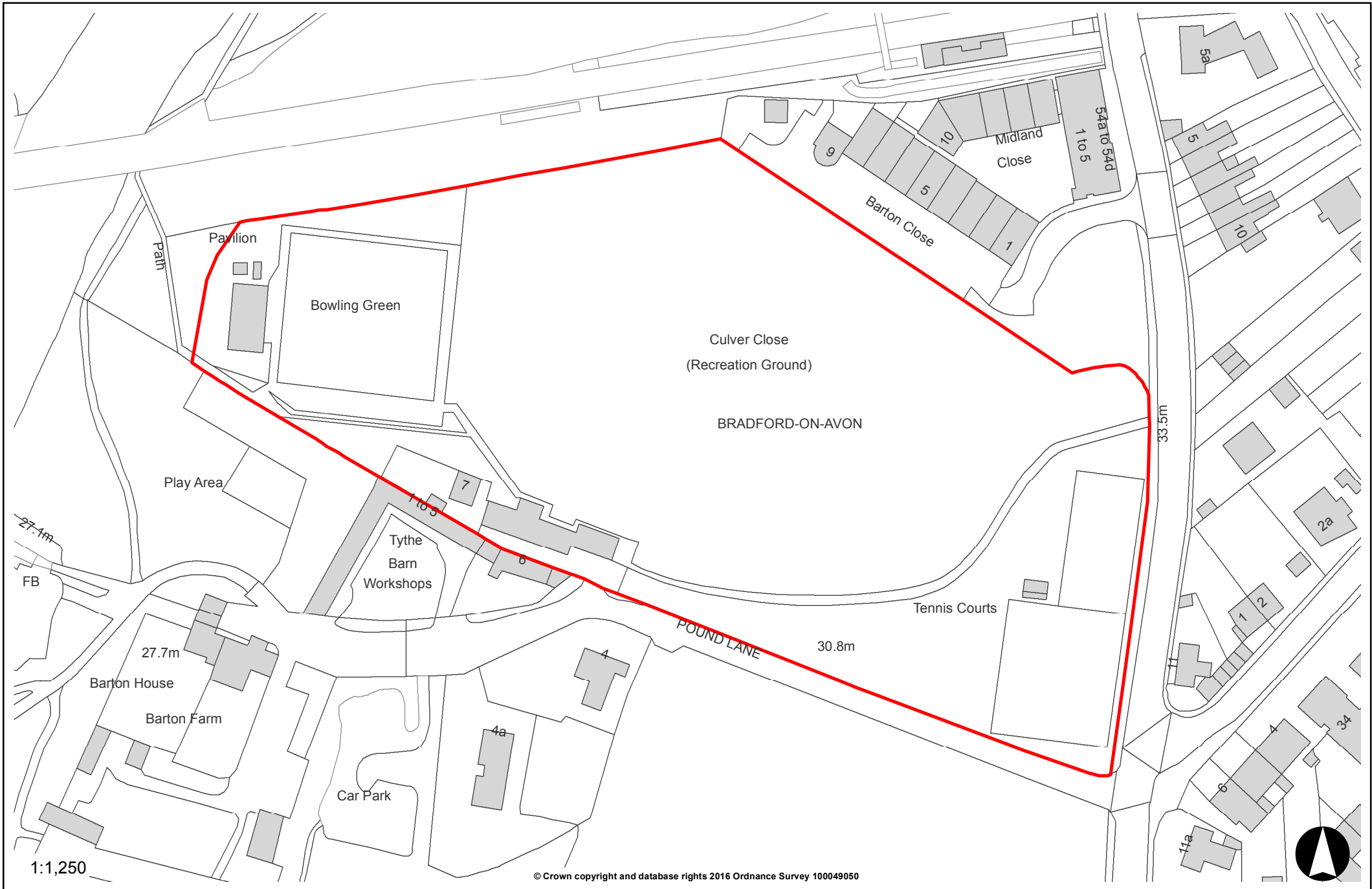
9. On behalf of the Council, Strategic Assets and Facilities Management (who have overall responsibility for the Council's estates and property) have provided the following observations to the Area Board.
 - 9.1 Although the application at Appendix 2 excludes the Bowls Club, it was subsequently agreed at a meeting between Bradford on Avon Town Council, Bradford on Avon Bowling Club and officers of Wiltshire Council that this land will be included in the application.
 - 9.2 The transfer will be subject to the existing lease to Bradford on Avon Bowling Club.
 - 9.3 The field is used by various local sports clubs during the seasons for their sports. These clubs occupy the field on hiring agreements which are renewed each year.
 - 9.4 The house (7 Pound Lane) will be included in the transfer. This will be transferred subject to the existing tenancy.
 - 9.5 The public toilets within the pavilion are currently subject to an agreement with Bradford on Avon Preservation Trust allowing the Trust to operate them.
 - 9.6 The land is to be transferred on the usual basis. This will restrict use of the land to community purposes. If the land should cease to be used for this purpose the land will revert to Wiltshire Council.
 - 9.7 Income from all let areas will pass to Bradford on Avon Town Council, along with any obligations contained within them and the cost of upkeep of the property.

Recommendation

10. To approve the transfer subject to the matters in paragraph 9 above.

Peter Dunford

Bradford on Avon Community Engagement Manager



Form CAT01

Community asset transfer: application

Your details

Your Organisation

Bradford on Avon Town Council

Contact name

Sandra Bartlett

Position held

Town Clerk

Address

St. Margaret's Hall

Postcode

BA15 1DE

Telephone

01225 804240

Email

townclerk@bradfordonavontowncouncil.gov.uk

Your proposal

(please complete Checklist CAT02 before filling in the following form)

Details of asset

Please include exact location, address, postcode, size, boundaries, access points and a map if possible

Culver Close not, including the Bowls Club Round Lane, Bradford on Avon Wills

Summary of proposal

Why do you want the asset and how will this benefit the local community?

Town Council owns Victory Field next door
Town Council would keep the asset
to benefit the local communities.

Community use

Please explain how the asset will be used

(Please refer to questions 5-8 in the checklist - CAT02)

In the same way as it is used now.

Suitability for purpose

Please explain why this asset is suitable for the intended purpose

(Please refer to questions 5-8 in the checklist - CAT02)

This asset is existing, is already being used by the various groups including Football, tennis, runners etc.

Community support and consultation

Please set out who you have consulted about your proposal and how you have addressed any concerns raised

(Please refer to questions 9-14 in the checklist - CAT02)

We have consulted with the Cricket Club who use the land now, as one of the users.

Legal issues

Please set out how you will address any legal, planning, insurance and health and safety matters associated with the asset (Please refer to questions 15-18 in the checklist - CAT02)

Asset will be added to our insurance. Regular risk assessments will be carried out.

Financial matters

How will you fund running costs and maintenance? Are you willing to pay for the asset?

(Please refer to questions 19-23 in the checklist - CAT02)

Not willing to pay for the asset. Town Council will fund running costs from the precept.

Future management

How will you manage the asset and ensure that it continues to contribute to the wellbeing of the local community in the future?

(Please refer to questions 24-27 in the checklist - CAT02)

Town Council will manage the asset in the same way as Wiltshire Council encouraging use of the facilities.

DECLARATION

I confirm that the details included in this application are correct

Signed:



Name (please print):

Sandra Bentall

Date:

30-6-15

Form CAT02

Community asset transfer: checklist

	Question	Yes	No	Note
Community use	1. Is the asset to be provided for a public purpose?	<input checked="" type="checkbox"/>		<i>Other than in exceptional circumstances, the Council will only dispose of assets for private or commercial use by way of open market sale</i>
	2. Will the asset be hired or used by third parties?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'yes' your application should set out how this will work</i>
	3. Will your organisation supervise use of the asset?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no' your application should explain how use will be supervised</i>
	4. Will the public have access to the asset?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'yes' your application should set out how your liabilities will be covered</i>

	Question	Yes	No	Note
Is the asset fit for proposed use?	5. Is it big enough?	<input checked="" type="checkbox"/>		<i>The Council will only transfer assets that are fit for purpose</i>
	6. Is it in the right location?	<input checked="" type="checkbox"/>		<i>The Council will not transfer assets that increase unnecessary car use</i>
	7. Is it safe?	<input checked="" type="checkbox"/>		<i>The Council will not transfer assets that are unsafe</i>
	8. Does it have utilities? (Water, electricity, drainage, etc)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no' - your application should explain if they are needed</i>

	Question	Yes	No	Note
Community Support and consultation	9. Have you consulted nearby residents?	<input type="checkbox"/>	<input type="checkbox"/>	<i>If 'no' - please consult before submitting your application</i>
	10. Have you consulted adjoining owners?	<input type="checkbox"/>	<input type="checkbox"/>	<i>If 'no' - please consult before submitting your application</i>
	11. Have you consulted others affected by the proposal?	<input type="checkbox"/>	<input type="checkbox"/>	<i>If 'no' - please consult before submitting your application</i>
	12. Have you consulted the local Wiltshire Councillor?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no' - please consult before submitting your application</i>
	13. Have you consulted the local Parish Council?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no' - please consult before submitting your application</i>
	14. Is there community support for the change of use?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no' - consider carefully whether you wish to proceed with your application</i>

Legal

Question	Yes	No	Note
15. Are there any covenants or other legal constraints?	<input type="checkbox"/>	<input type="checkbox"/>	If 'yes' your application should explain implications
16. Does the proposed use require planning consent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If 'yes' your application should explain implications
17. Have you considered insurance cover?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If 'no' your application must explain implications
18. Have you assessed health and safety liabilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Your application must explain how you will deal with risks and liabilities

Finance

Question	Yes	No	Note
19. Can you meet all conversion costs?	<input type="checkbox"/>	<input type="checkbox"/>	If 'no' your application should explain how funding will be provided
20. Can you meet all capital maintenance costs?	<input type="checkbox"/>	<input type="checkbox"/>	If 'no' your application should explain how funding will be provided
21. Can you meet all day-to-day running costs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If 'no' your application should explain how funding will be provided
22. Will you use the asset to generate income?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If 'yes' your application should provide further details
23. Will any third party be assisting with the costs?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If 'yes' your application should provide further details
24. Do you have any contingency funds?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If 'no' your application should set out how you will deal with contingencies
25. Are you prepared to pay for the asset ?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If 'yes' your application should set out your offer

Management

Question	Yes	No	Note
26. Will you manage the asset?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If 'no' your application should set out who will manage the asset.
27. Will a management committee be set up?	<input type="checkbox"/>	<input type="checkbox"/>	If 'yes' your application should set out how this will work
28. Will users of the asset be involved?	<input type="checkbox"/>	<input type="checkbox"/>	If 'yes' your application should set out how this will work
29. Will someone be employed to manage the asset?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If 'yes' your application should set out how this will work

Report to Bradford on Avon Area Board
Date of meeting 13th January 2016
Title of report Youth Grant Funding

Purpose of the Report:

To consider the applications for funding listed below together with the recommendations of the Local Youth Network (LYN) Management Group.

Applicant	Amount requested	LYN Management Group recommendation
Dorothy House Children and Young People's Service Project	£2802.00	Full
Continuation of the Young Curators Programme	£1600.00	Full
Bradford on Avon Youth Centre – Dance back to 1914 Project	£2750.00	Full
Bradford on Avon Youth Centre	£5,000	Full

1. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2015/2016 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.

- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.
- 3. Environmental & Community Implications**
Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.
- 4. Financial Implications**
Financial provision had been made to cover this expenditure.
- 5. Legal Implications**
There are no specific legal implications related to this report.
- 6. Human Resources Implications**
There are no specific human resources implications related to this report.
- 7. Equality and Inclusion Implications**
Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.
- 8. Safeguarding Implications**
The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Youth Officer has assessed this application agreed it meets safeguarding requirements.
- 9. Applications for consideration**

Application ID	Applicant	Project Proposal	Requested
ID 189 (hyper link)	Dorothy House Children and Young People's Service Project	Full	£2,802.00
<p>Project description Making Memories mornings are for families with children and young people as they prepare for bereavement of someone important. The sessions will give family groups the time and space either to work together on a creative project or engage in an experience they can look back on. Hidden Woods remembrance days are for bereaved families with children and young people helping them both remember the loss of someone important and start to rebuild a new family architecture.</p>			
<p>Recommendation of the Local Youth Network Management Group That the application meets the grant criteria and is approved for the amount of £2,802.00, subject to the following conditions: All policies are up to date and seen by the Community Youth Officer Emma Coombs.</p>			

Application ID	Applicant	Project Proposal	Requested
ID 202 (hyper link)	Continuation of the Young Curators Programme	Full	£1,600.00
<p>Project description The continuation of our Young Curators Programme in 2016 offering young people aged 14-19 the opportunity to plan design and deliver their own events at Wiltshire Music Centre and gain valuable and transferable skills. In 2016 the Young Curators will be delivering their own event and open mic night and run activities which are by young people for young people.</p>			
<p>Recommendation of the Local Youth Network Management Group That the application meets the grant criteria and is approved for the amount of £1,600, subject to the following conditions: All policies are up to date and seen by the Community Youth Officer Emma Coombs.</p>			

Application ID	Applicant	Project Proposal	Requested
ID 200 (hyper link)	Bradford on Avon Youth Centre – Dance back to 1914 Project	Full	£2,750.00
<p>Project description To support the Dancing back to 1914 Project the Youth Group would like to participate in a trip to see War Horse and a workshop on Hair and Make-up during the First World War.</p>			
<p>Recommendation of the Local Youth Network Management Group That the application meets the grant criteria and is approved for the amount of £1,600, subject to the following conditions: All polices are up to date and seen by the Community Youth Officer Emma Coombs.</p>			

Application ID	Applicant	Project Proposal	Requested
ID 167 (hyper link)	Bradford on Avon Youth Centre	Full	£5,000
<p>Project description To arrange with Youth Action Wiltshire for them to employ a Youth Support Worker to carry out projects with young people and plan a series of projects in the coming months to increase membership.</p>			

Recommendation of the Local Youth Network Management Group

That the application meets the grant criteria and is approved for the amount of £5,000, subject to the following conditions:

All polices are up to date and seen by the Community Youth Officer Emma Coombs.

Procurement quotes to be considered by the Area Board

1. Active Trowbridge; to deliver 10 sessions of sporting activities in the Bradford on Avon Youth and Community Centre open to all young people aged 13-19 years. Total cost £237
2. Groovy Movers; to deliver 10 sessions of street dance in the Bradford on Avon Youth and Community Centre open to all young people aged 13-19 years. Total cost £350
3. Go Active; to deliver a session on Zorb Football in the February half term for all young people aged 13-19 years at St. Laurence School. Total cost £280

Total cost for all procurement activities;
£867

No unpublished documents have been relied upon in the preparation of this report

Report Author

Name: Emma Coombs, Title: Community Youth Officer
Tel: 07768980748 Email: emma.coombs@wiltshire.gov.uk

**Bradford on Avon Community Area Board and Local Youth Network
Positive Activities for Young People Grants Scheme**

Local Youth Network Scoring Sheet

Organization: Town Council Youth Worker

Date Received: 22/12/15

Amount Requested: £5,000

Category:	Total mark available	Mark given:	Comments:
<p>Meets local needs & priorities How well does the project/activity/programme meet local needs, outcomes, priorities and objectives?</p> <ul style="list-style-type: none"> - Organizations own Consultation (2 Marks) - CYO Needs Assessment (2 Marks) - JSA (2 Marks) - 507B Offer (2 Marks) - Community/ Neighborhood plan (2 Marks) 	10	9	Needs assessment shows many young people wanted a youth centre
<p>Young people's involvement Is there evidence that young people have been involved in informing the development of the project/activity/programme?</p> <ul style="list-style-type: none"> - Organizations own Consultation (3 Marks) - Young people involved in development of activity/ project (7 Marks) 	10	9	Young people have been involved in consultations. Young people have been involved with programme planning in sessions.
<p>Potential reach/participation of young people How many young people could take part in this project/activity/programme?</p> <ul style="list-style-type: none"> - Promotion of activity/ project - Involvement of rural communities - Engagement plan 	10	8	All young people in Bradford and close areas. Promote it out to other providers that young people take part in. How are you advertising the low entry fee?

<p>Outcomes & benefits for young people Does the project/activity/programme support young people to:</p> <ul style="list-style-type: none"> - Build resilience (2 Marks) - Make positive lifestyle choices (2 Marks) - Achieve in learning (2 Marks) - Gain independence (2 Marks) - Encourage personal and social development and help young people to make a successful transition to adulthood (2 Marks) 	10	8	Informal learning at youth centre – cooking, topic based questions.
<p>Affordability & accessibility Is this project/activity/programme accessible, affordable, wanted and valued by local young people?</p> <ul style="list-style-type: none"> - Accessible location - Transport - Cost to young people - Other income sources 	10	8	Young people can earn their entry if they cannot afford their payment.
<p>Vulnerable and hard to reach groups of young people Does this project/activity/programme work with hard to reach groups/vulnerable young people? For example, looked after children, care leavers, homeless young people, young carers, young offenders, young people with disabilities, ethnic minority young people, young travelers, lesbian, gay, bisexual and transgender young people, or young people from areas of deprivation?</p>	10	10	Says no one is turned away and all welcome.

(Please give a higher score to a project that includes more than one of these groups.)			
<p>Equalities Is the project/activity /programme inclusive and accessible for hard to reach/underrepresented groups of young people? For example, young people with disabilities?</p> <ul style="list-style-type: none"> - Up to date Equality of Opportunity Policy - Inclusive project - Plan to engage young people - Reach to underrepresented groups 	10	10	Inclusive to all young people. Disabled access in youth centre. Plans to encourage more young people into the centre.
<p>Partnership working & Community involvement Does this project/activity/programme involve working with other local community partners?</p> <ul style="list-style-type: none"> - Promote volunteering - Engage wider community - Partnership working - Member of the LYN/ CAP 	10	10	Have 2 volunteers. Holt centre to engage with. Youth Action Wiltshire.
<p>Matched Funding Does this project/activity/programme have matched funding?</p> <ul style="list-style-type: none"> - Financially - Resources/ Equipment - Spaces - People 	5	2	Encourages young people to raise money for the sessions. Volunteers.
Safeguarding and promoting the welfare of			

<p>young people Is there a strong commitment to safeguarding and promoting the welfare of young people?</p> <ul style="list-style-type: none"> - Insurance cover is in place. - Up to date Child Protection Policy, Complaints Procedure and Whistle Blowing Policy - Health & Safety Policy - Safer Recruitment Process - Staff DBS Checked 	10	8	All staff are DBS checked. Safeguarding courses available. EC to check policies.
<p>Monitoring and evaluation Does the applicant have clear and robust arrangements in place to monitor the outcomes and impact of this project/activity/programme?</p> <ul style="list-style-type: none"> - Monitoring process - Evaluation process - Photos/ Videos - Young people feedback/ evaluations - Check against aims/ objectives 	5	3	How to monitor sessions? Evaluation every 3 months. Involve young people with feedback and visual aid?
<p>TOTAL Benchmark is 60/100</p>	100	85	

Discussion Topics

Questions:	Comments:
<p>1. What could the long term impact/benefit of this project/activity/programme be? Will there be a long</p>	<p>Informal education</p>

term benefit?	
2. Is the project/activity/programme cost effective?	
3. Is this an innovative/original project/activity/programme in idea and/or location?	
4. Is there a clear need/demand for the project/activity/programme?	Needs assessment
5. Is there a potential risk to the fund or Wiltshire Council Bradford on Avon Community Area Board and Local Youth Network being involved in this project/activity/programme?	

Local Youth Network Funding Panel Decision (to go as a recommendation to the Community Area Board)

Decision:	Yes

Amount Awarded:	£5,000
Reason for part award (if applicable):	
Reason for rejection:	
Local Youth Network Members present:	
Date:	06/01/16

Wiltshire Passenger Transport Review Chair’s Announcement

Wiltshire Council is undertaking a review of Wiltshire Council supported bus services.

This is part of a wider review of all areas of Wiltshire Council’s passenger transport remit.

Although passenger transport makes a strong contribution to the priorities that underpin Wiltshire Council’s Business Plan, a key challenge in recent years has been how the service can continue to achieve these priorities in the face of growing pressures on local authority spending. This review is therefore being undertaken to help identify savings from passenger transport budgets.

Roughly half of bus routes in Wiltshire are operated with the need for financial support from Wiltshire Council. Services with fewer passengers, weekend and evening, or remote services require more support. Many other local authorities have already made savings from reducing or withdrawing subsidised bus routes.

The Council has already completed a pre consultation assessment, (details can be found via this link (www.wiltshire.gov.uk/localtransportplan3)).

We will now undertake a broader consultation to hear the views of residents. The Council has made no decisions and would like to see how far you agree or disagree with the presented options, or alternatively suggest your own. Consultation documents can be viewed from the 11 January 2016 on the Council’s consultation portal <http://consult.wiltshire.gov.uk/portal>.

Hard copies of the consultation material including questionnaires will be available at local libraries and at main council offices from the 11 January 2016. Questionnaires will also be available on buses operating a journey that is funded by Wiltshire Council, and can be sent out on request.

The consultation will be open from 11 January 2016 to 5pm on the 4 April 2016.

If you have any queries, please contact us using the details:

By email to: passengertransport@wiltshire.gov.uk

Public Transport Survey
Passenger Transport Unit
Wiltshire Council
County Hall
Bythesea Road
Trowbridge
Wiltshire
BA14 8JN
Tel. No. 0300 456 0100

Councillors Briefing Note No.272

Topic: Wiltshire Good Neighbour Scheme

Further Enquiries to: Andrew Osborn

Date Prepared December 2015

Direct Line: 01225 771670

Introduction and background

This briefing note has been prepared for members to provide a summary of the decision to devolve budget currently used to fund the Good Neighbours service to Area Boards to target social isolation, loneliness and well-being.

Wiltshire Council entered into a partnership with Community First in 2010. This partnership comes to an end in April 2016 and the decision has been made not to renew the agreement but work differently by facilitating local wellbeing through the area boards.

Wiltshire Good Neighbours (WGN) has been delivered by Wiltshire Community First since September 2010 funded through a partnership agreement valued at approximately £130,000 per annum. This does not cover the full cost of the service which Community First top up by means of a lottery grant and their reserves.

Local Good Neighbours work in rural areas to help people to connect with resources and services that will help them to remain independent within their community. Currently nine part time Local Good Neighbours deliver approximately 150 hours per week across the County.

The Care Act has given the Council a new duty to ensure all people benefit from access to information and advice, so a new approach is required to ensure we meet this new duty.

Proposal

Adult care Commissioners facilitated a series of workshops in each of the County's Area Boards asking older people what kind of services they felt should be available within their community. People wanted better information on what was available in the community and people to help them access support.

It has also been recognised that the services delivered by the Good Neighbours duplicated other community connecting services available across Wiltshire. Other services available in Wiltshire include befriending services delivered by Age UK volunteers which support approximately 4800 people a year.

Healthwatch Wiltshire are working in partnership with the Council to develop the information website "Your Care Your Support Wiltshire" which will help ensure people can find the information they need. Citizens Advice Bureau are also funded to provide a wide range of information and advice.

GP Care coordinators funded through the Better Care Plan are also available across the County making over 1000 contacts a month.

Based on this feedback and other events with older people and the voluntary sector it was decided that this responsibility should be devolved to the eighteen area boards and that the Good Neighbours service would no longer be provided through the current contracting arrangements. The budget of £130k will be distributed to the individual area boards in a proportionate way similar to other funding streams.

Some parts of County do not currently have access to good neighbours, so will benefit from having access to funds to allocate in this area.

In parallel to this, discussions with the voluntary sector will be taking place around how we can better target resources and improve information and advice to people. Healthwatch Wiltshire will help facilitate this discussion.

The new approach will build on the success of local youth networks and will establish a Health and Wellbeing group (HWG) in each area. These groups will include the newly appointed older peoples champion, commissioners, local members and other key representatives from the community.

It is proposed the groups will add to the functions relating to social inclusion and wellbeing previously provided by the Good Neighbours by making recommendations to the Community Area Board on how priorities for funding should be determined. It is anticipated that Health Watch will work with each Area Board to help identify local priorities and establish and support the new Groups.

What this means for Wiltshire Council and Communities

- Local people will be given a greater say in promoting wellbeing at a community level.
- Health and wellbeing groups will be able to work closely with Healthwatch, commissioners and other key stakeholders to establish local needs and priorities.
- Health and Wellbeing groups can respond to local challenges and make the best use of local assets including local knowledge, resources and voluntary organisations.
- Adult Care Community Commissioners can work closely with members, customers and key stakeholders to respond effectively to local needs while coordinating county wide solutions where required.
- The groups will promote links between universal services (including leisure and libraries) and services that support specific customer groups including older adults or those with a disability.
- It will provide opportunities to access external funds through grant funding and partnership working.

Further Information

For more information please contact Andrew Osborn at Andrew.osborn@wiltshire.gov.uk

Chairman's Announcements



Subject:	Your Care Your Support Wiltshire
Officer Contact Details:	Dr. Sara Nelson: Information and Communication Officer, Healthwatch Wiltshire.
Weblink:	http://www.yourcareyoursupportwiltshire.org.uk/home/

Summary of announcement:





Healthwatch Wiltshire is working in partnership with Wiltshire Council to manage and develop *Your Care Your Support Wiltshire*, the new health and social care information website for the county. As part of this work, Healthwatch Wiltshire has regularly engaged with local people to make sure that the website reflects their need for good quality, comprehensive, and accessible health and care information.

The website went live on April 1st 2015 and is still evolving. This is really exciting as it means that Wiltshire people have a chance to be part of its future growth.

The website contains:-

-  Information about different health conditions as well as care services. For example, dementia, keeping well, help to live at home, carers.
-  A service directory that provides details of support and help in the community as well as local clubs, societies and organisations, GPs, dentists and care homes.

We need your help:-

-  To identify the groups, clubs and societies that exist in your area
-  To encourage them to register their details on the service directory
-  To tell us about other types of health and care information you would like to see on the site.
-  Get involved in our discussion groups and readers panels so you can have your say in how the website develops or just contact us and tell us what you think.

Help us to help you find all the information you need about health and social care in one place.

For more information call Healthwatch Wiltshire on 01225 434218 or email contact@healthwatchwiltshire.co.uk



Bradford On Avon Area Board Report

5th January, 2015

This is my second report and I'm pleased to update you with developments in your Local Policing Area.

The Community Policing Team pilot has now completed its initial 10 week mark and the general feedback is positive. We should not underestimate the impact that austerity has and will have on the way that we work, but this does not diminish my commitment to deliver Local Policing that balances the threats, harms and risks that have been identified as having the greatest impact on our Communities. Feedback is essential in this regards and I encourage any views, positive or negative in this respect to be directed to our Feedback email address of feedback@wiltshire.police.uk .

We are now in a period of review and assessment, but the Chief Constable has made a clear statement that although we will continue to develop the model further, this 'one team' approach is the most effective way to deliver local Policing and has instigated a scoping exercise with a view of rolling this Policing Model out across the entire Force Area later next year.

One area I have introduced is the consistent delivery of messages throughout the various tiers of our Community from Area Boards to Parish Councils. I think it is important that our Policing Reports reflect this approach and through the Community Coordinators I have designed new reports for each meeting that will deliver these messages as well as the more local aspects of Policing.

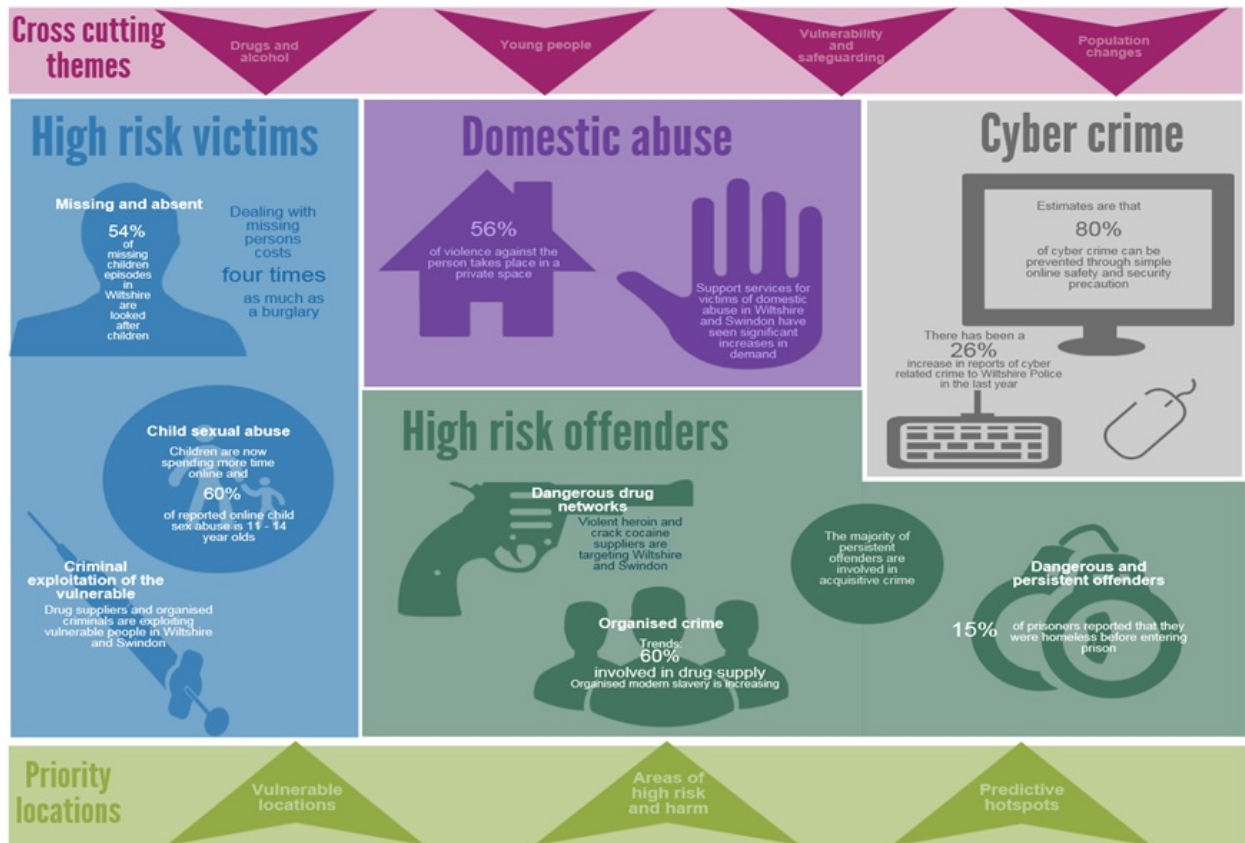
I have previously expressed my intention to move away from a statistics led report, as these figures can often be blunt and do not take into consideration the wider context and the threat, harm and risk elements that can have the greatest impact on our Communities. I have staff reviewing and assessing the figures on a daily basis and brought to my attention where exceptions are identified.

I have also instigated with the Community Coordinators Operation Bacchus to be run over the Community Policing Team in order to help address the Night Time Economy in the run up to our festive period. This will involve a multi-agency approach to enforce the licensed sale of food and alcohol and the use of taxis, combined with high visibility policing. The

feedback@wiltshire.police.uk

intention is Prevention, Protection and Enforcement to make our Towns safe place to socialise.

Wiltshire Control Strategy



Our Control Strategy has been created to describe the current and emerging threats that are of the greatest impact to our Communities. This is set annually following the analysis of threats, harms and risks. It is my intention to ensure Community Policing is focused to work within these parameters covering the 4 P's – Prevent, Pursue, Protect and Prepare.

My theme for this report will focus on Cyber Crime.

Cyber Crime

Cyber Crime is "A criminal act which is carried out by using computers or the internet". Last year over 12 million people in UK were victims of Cyber Crime – 1 in 5 of the population!

Cyber Crime is growing rapidly and more and more of the crimes and ASB reported to Wiltshire Police will have a cyber element to them. Preventing this harm through raising awareness of cyber safety and how people can protect themselves is one of our key objectives in the fight against Cyber Crime and so ACC Pritchard has authorised Operation BeeWise. This campaign focuses on delivering key cyber safety messages to young people and draws on Community Officers and Police Cadets to reach the audience.

Tackling Cyber-Crime – POLITE Cyber-Bullying Primary Lesson Intended for Years 5 and 6

Wiltshire Police are tackling the problem of Cyber Crime with an extended Operation POLITE. 'Pop-up' stands offering leaflets and signposting information around Cyber-crime was conducted during half term in October.

In addition every school will have received an email detailing the POLITE lesson plan and an 'expression of interest' form for them to complete and send to 'youth@wiltshire.pnn.police.uk'.

Safer Schools trained Community Officers will attend Primary Schools delivering a specially adapted lesson based on Cyber-Bullying and being POLITE. The lesson is aimed at Years 5 and 6 (top two years). The aim is to educate our young people about how thoughtless use of language can easily upset or cause distress to others, and to remind them that even if they can't see someone, things they write might still upset them. Using the POLITE mnemonic as a reminder before pressing send:

- P** – Prepare – think about the content of the message and whether it could be misunderstood
- O** - Only send when you have re-read and checked the content
- L** - Look again – could your message upset anyone?
- I** - I would be happy to receive this message – that's a good thing!
- T** - Talk face to face – sometimes it may be easier to say what you mean
- E** - Expect a nice reply – we all want to receive nice messages and comments

The lesson will be supported by POLITE posters for the school and POLITE book marks for every student.

 Follow us @CyberBeeWiseWP or  CyberBee WiseWilts for online safety tips and advice.

Don't Get Conned out of Christmas

With Christmas almost here again, more and more of us are going online to find those special presents, do the big food shop, book that last minute break, keep in touch and send greetings. The internet has brought us more convenience, choice and the time to plan, relax and enjoy.

But Christmas is also a favourite time of year for criminals, well aware that you're busy online and have too many other things on your mind to think about safeguarding yourself, your family and your finances.

feedback@wiltshire.police.uk

This year, make sure you don't get conned out of Christmas, by thinking twice before you click and taking some simple precautions. That way, you can make sure it's a festive season to remember ... for all the right reasons.

Top ten tips for a safe and happy festive season online

SHOP, SHOP, SHOP

If something seems too much of a bargain, it's probably poor quality or doesn't even exist. Always check payment pages are secure, and log out when you've finished shopping online.

AUCTION BARGAIN ... OR NOT?

When making a purchase from an auction website, use insured payment methods like PayPal and never do a bank transfer to people you don't know. Do all you can to check the seller or buyer are authentic. And look out for fake goods: they're illegal and cost livelihoods.

JUST THE TICKET

Buying gig or event tickets as a gift, or for yourself? To avoid fraud, buy only from official sources, and never pay by direct transfer.

COME FLY AWAY...

Whether you're planning a break at Christmas or next year, make sure the holiday or flight is genuine by researching it thoroughly, and check travel agents for an ABTA/ATOL number.

WHO'S ASKING?

Scam emails, calls, texts and posts are getting cleverer and you're bound to get some over Christmas. Think twice before you get talked into anything, however busy you are.

YOUR PASSWORD IS YOURS. KEEP IT THAT WAY!

Passwords that are easy to guess, that you use for more than one account or that you share with others, are a no-no!

SECURELY CONNECTED?

Secure Wi-Fi is vital for your privacy. At home, check your router security settings. Out and about, never use free Wi-Fi hotspots when what you're doing is private.

GREAT OFFER, OR SUBSCRIPTION TRAP?

Don't sign up for 'free' or 'low-cost' trial goods without thoroughly reading the small print. You could be signing up for massive direct debits.

SEASON'S GREETINGS

Don't open attachments or click on links in festive (or any other) emails you're not expecting, as they could be scams. And be careful with ecards as they can be fraudulent too.

AVOID THOSE NASTY CHRISTMAS VIRUSES

And we don't mean coughs and colds! Always have internet security (antivirus) software and apps switched on and updated.

There is so much more to consider within Cyber Crime beyond fraud, such as the distribution of abusive images, bullying and radicalisation of individuals. Prevention and Protection form the main thrust of our Control Strategy. Further advice and guidance can be accessed via the Action Fraud website.

James Brain

Community Policing Team Inspector

Trowbridge & Warminster



Update for Area Boards - December 2015

HomeFirst

Health and social care in Wiltshire are working together to improve the way that care is provided for elderly frail local people. This is happening all around the country as part of the Better Care Plan. The aim is that people receive integrated care and support across health and social care with the focus on people being cared for at home, or as close to home, as possible. HomeFirst is a new approach for providing better care which is being piloted in the south of Wiltshire. It will see health and care professionals working more closely together with the aim of providing a better service for patients and their families. It will provide support for people leaving hospital so that readmission can be prevented because of the care they receive at home, or in the community. Healthwatch Wiltshire has been asked to evaluate how well the HomeFirst service is working. We plan to do this by listening to the experiences of patients and their unpaid carers who have used the service. We will then write a report based on what people have told us. This report will go to the commissioners of the service and will help them to develop the service in the future.

Evaluation of new service for end of life care

Patients who are at the end of their lives, and their families, often need extra care and support. Through Wiltshire's Better Care Plan, Prospect Hospice and Dorothy House Hospice have developed a new service that aims to provide this extra help at times of greater need in the patient's own home. Healthwatch Wiltshire has been asked to evaluate how well the service is working. We plan to do this by listening to the experiences of families and unpaid carers of those who have used the extra support service provided by the hospices. We will then write a report based on what people have told us. This report will go to the hospice and the commissioners of the service and will help them to develop the service in the future.

Tell us about your experiences of primary care?

The Care Quality Commission (CQC) is the independent regulator of health and adult social care in England. The CQC are inspecting all primary care services before September 2016. CQC regularly contacts Healthwatch Wiltshire to see if we have received any feedback about services. We rely on local people to tell us about their experiences so that we can reflect this to CQC, NHS Wiltshire Clinical Commissioning Group, and NHS England. If you would like to provide any feedback on your experiences of services please contact us on 01225 434218 or info@healthwatchwiltshire.co.uk

Keep up to date with Healthwatch Wiltshire

Contact us:

Tel 01225 434218

info@healthwatchwiltshire.co.uk

www.healthwatchwiltshire.co.uk

Healthwatch Wiltshire produce regular newsletters which are full of interesting articles and important dates, if you would like to receive a copy please let us know or follow the link on our website to subscribe www.healthwatchwiltshire.co.uk/subscribe-our-newsletter-0

We are also on Twitter (@HWWilts) if you would like to follow us!

December 2015

Devizes Urgent Care Centre

The way people in Devizes access local primary care services could be set to change within the next two years. GP practices in and around Devizes together with NHS Wiltshire Clinical Commissioning Group are working together to transform same day appointments for conditions such as ear and throat infections, minor rashes and coughs and colds.

The proposed plans will allow patients to have access to same day appointments for minor illness and injuries with qualified healthcare practitioners and patients will be signposted to the urgent care centre by their own GP or the NHS 111 service.

The new service is designed to reflect the way people expect to receive healthcare today; quickly and at a time and place that is convenient to them, resulting in faster access to same day primary care advice and treatment.

Our aim is for people to receive an efficient and high level service which meets their needs and is closer to where they live.

Capital funds for the proposal will be raised through the sale of the Devizes hospital site and land currently owned by NHS Property Services on Green Lane in Devizes.

The proposed urgent care centre will be built on land currently owned by NHS Property Services on Marshall Road in Devizes, and will be adjacent to the Devizes NHS Treatment Centre.

The proposals were presented at Devizes Area Board meeting on Monday 23rd November.

Wiltshire's Community Child Health Services

Wiltshire Council, Wiltshire Clinical Commissioning Group and NHS England have awarded Virgin Care the contract to provide community child health services in Wiltshire for the next five year.

The services are currently being provided by five different providers and include services such as; children's specialist community nursing, health visiting and speech and language therapy. As of April 2016, the services will move to one provider, Virgin Care, giving children and parent's access to consistent and equitable levels of service and support regardless of where they live in the county.

Wiltshire Council, Wiltshire Clinical Commissioning Group and NHS England held several workshops, developed on-line surveys and spoke to the children, their families and carers to really understand how they felt about the service they were receiving. It was with their help that we designed the new way of working, allowing them to receive a high quality, joined up and consistent service shaped specifically around them.

Staff working in services affected by the change to the community child health services provider will continue in their current role and from April 2016 will be employed by Virgin Care.

Virgin Care is an independent provider of NHS and local authority services with extensive experience in running services for children and young people and was awarded the contract following a robust procurement process.

Children's community health services play a key role in ensuring children and young people have the best start in life and that their health needs are met throughout childhood.

Stay well this Winter campaign

As the days get colder and bugs and illnesses become more common, it's important to take care of your health. Wiltshire Clinical Commissioning Group are part of the **Stay Well This Winter** national campaign to raise awareness of what you can do to stay healthy this winter and what services are available if you need additional help.

The national **Stay Well This Winter** campaign started on 5 October 2015 and will run until 27 March 2016 and will also be providing advice to those with long-term health conditions, over 65s, pregnant women and parents of under-sevens.

Get the jab, get Flu Safe

NHS Wiltshire CCG is encouraging people to have their flu jab. Flu is a highly contagious infection that anyone can catch, but it can be very serious for some. For most people flu is a relatively mild illness from which they recover within a week or two – yet every year people, especially those at risk, become seriously ill because they don't get their free flu jab.

Flu is not the same as a cold and it affects people of all ages. If you or someone you care for is in any of the at-risk groups listed below you can get a free flu jab from your GP.

- everyone aged 65 years and over
- all pregnant women irrespective of their stage of pregnancy
- Adults and children over six months with long term heart, lung, kidney, liver or neurological conditions
- people with diabetes
- anyone who has a reduced immunity because of an illness or medical condition
- people with asthma
- anyone in long-stay residential care
- carers of disabled or elderly people and healthcare workers that are in direct contact with patients

Get the best protection for yourself and your family by being flu free this winter and book your appointment today.

Staying Healthy this winter

NHS Wiltshire CCG is urging people to keep warm and well this winter, especially as the nights are starting to draw in and the temperature is dropping.

The cold can have serious consequences as it can increase the risk of strokes and heart attacks as well as causing people to catch colds and flu. Wrapping up warm, keeping the heating turned up, making sure you have enough winter food supplies and keeping a well-stocked medical cabinet in case you do catch a cold or flu are all sensible steps to take.

Some top tips on staying warm and well this winter.

1. Keep your home warm – set your central heating to between 65 and 70 degrees Fahrenheit (18-21 degrees centigrade). Heat the room you sit in during the day to 70 degrees, and your bedroom to 65 degrees. When it's very cold, set the heating to come on earlier so that you're not waiting for your home to warm up.
2. Have your flu jab. Everyone over 65, or with a wide variety of health conditions, is entitled to one free of charge. Immunity takes effect almost immediately, so even though a flu outbreak is currently well underway, you can still protect yourself by getting the jab – just call your GP to make an appointment.
3. If you do fall ill with flu, it's best to stay at home. Flu is caused by a virus, and cannot be treated with antibiotics – so a visit to your GP is not necessarily the best course of action.
4. Vomiting and diarrhoea bugs caused by norovirus are common and very infectious. This can be a very unpleasant condition, but the best advice is to stay at home and drink plenty of fluids until the symptoms pass. Norovirus is highly infectious, with an incubation period of between one and three days. For that reason, you should wait 48 hours after symptoms have stopped before going back to work or your children go back to school.
5. Make sure you have enough winter supplies and keep a well-stocked medicine cabinet, with supplies of ibuprofen, paracetamol and your favourite cold remedy at hand.



Do you have a long-term health condition or are you 65 or over?

Make sure you get your prescription medicines before Christmas Eve.

Because many GPs and Pharmacies will close over the holidays.



STAYWELL THISWINTER

Richard Pile



Do you have a long-term health condition?

If you feel like you're getting a cough or a cold on top of your existing condition, get advice from your pharmacist before it gets more serious.



STAYWELL THISWINTER

Where to go when you're ill - The following points should be helpful when deciding who to contact.

- Pharmacies offer over-the-counter medicines and advice. As well as being open during regular retail hours, they operate an out-of-hours service on a rota basis;
- Call NHS 111 for advice or go to NHS Choices website www.nhs.uk. They can give a wide range of advice and information about many conditions;
- Use the minor injuries units at Chippenham and Trowbridge or the walk-in centres in Swindon and Salisbury for cuts, burns and other injuries – but not for colds, flu or vomiting;
- Make an appointment with your own GP - an out-of-hours service is also available;
- If it is a genuine emergency, go to your local A&E department or call 999 for an ambulance

Keep an eye on elderly or frail friends, neighbours and relatives this winter and join us in helping Wiltshire stay well this winter.



Public Health England

Got a child aged 2, 3 or 4?

Flu can be serious for young children. Help protect them from flu with one simple nasal spray. It's free, fast and painless.

Don't put it off. Take up the offer from your GP as soon as you can.

STAYWELL THISWINTER



Lorna Cousins, Nurse

nhs.uk/staywell



Do you have a long-term health condition or are you 65 or over?

Cold weather can be seriously bad for your health. Keep yourself warm. Your home should be at least 18° C (65° F).

STAYWELL THISWINTER



Cheril Sowell, Nurse

nhs.uk/staywell

Wiltshire Clinical Commissioning Groups Financial Position

Nationally, the NHS is facing one of its toughest ever financial climates and for Wiltshire CCG, we are also dealing with a financially challenging time as increased demand in care and the need to make efficiency cost savings has put the CCG under exceptional pressure.

Wiltshire Clinical Commissioning Group receives £540 million for commissioning healthcare services for the population of Wiltshire and in this current financial year the CCG is set to overspend by £2.4 million, around 0.5% of its total funding.

Demographic changes are leading to growing healthcare needs as our population is getting older and living longer. More of our patients have one or more long term chronic condition, lifestyle risk factors are also growing, as are patient expectations, which means providing healthcare is costing us more.

The CCG can no longer afford to operate on a business as usual basis, and needs to look at how it can continue to deliver substantial high quality care in order to ensure patients get the services they need.

Factors which have contributed to the overspend include an increase in the number of planned operations in acute hospitals and the increase in spend on prescriptions being prescribed through GP practices.

The CCG is currently predicating it will be short of its year-end financial surplus target by £4.8 million and as a result, Wiltshire CCG is currently producing a financial recovery plan to outline the reasons of why we are currently financially challenged and what we are going to do looking forward, especially as pressures to spend more will grow as the costs of treatment rise and our population is continuing to age.

MINUTES

Meeting: BRADFORD ON AVON AREA BOARD
Place: St Laurence School, Ashley Rd, Bradford on Avon BA15 1DZ
Date: 11 November 2015
Start Time: 6.40 pm (on the rising of the Youth Forum)
Finish Time: 7.10 pm

Please direct any enquiries on these minutes to:

Kevin Fielding ,Tel: 012225 776655 ext: 115 or (e-mail) kevin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Rosemary Brown, Cllr Trevor Carbin and Cllr Magnus Macdonald

Wiltshire Council Officers

Peter Dunford – Community Engagement Manager

Kevin Fielding – Democratic Services Officer

Emma Coombs - Community Youth Officer

Town and Parish Councillors

Bradford on Avon Town Council - Alison Craddock, John Potter, Mike Roberts

Partners

Local Youth Network – Skye May & Cherry Riley

Wiltshire Police – Inspector James Brain

Total in attendance: 50 for Youth Forum

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Announcements and Written Updates</u></p> <p>Wiltshire Police update</p> <p>The Area Board were advised that Wiltshire Police had been trialling a new Community Policing model in the Trowbridge and Warminster sector. It had been decided that this pilot would now be extended to cover the rest of Wiltshire, and would be rolled out during the Summer of 2016. Exactly what this would mean had yet to be fully decided and was the subject of current planning discussions.</p> <p>The new community policing model incorporated the Wiltshire Police Control Strategy, which was based across cutting themes of High risk victims, High risk offender, Domestic abuse and Cyber crime.</p> <p>The following written announcements and updates were noted:</p> <p>NHS Health Checks.</p> <p>Wiltshire Fire & Rescue Service –update.</p> <p>Healthwatch Wiltshire – update.</p> <p>Clinical Commissioning Group – update.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Councillor Ian Thorn and Mike Franklin – Wiltshire Fire & Rescue Service.</p>
3	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
4	<p><u>Minutes</u></p> <p>Decision</p> <ul style="list-style-type: none"> • The minutes of the Bradford on Avon Area Board meeting held on 16 September 2015 were signed as the correct record. • The minutes of the Local Youth Network Management Group held on 12

	<p>October 2015 were signed as the correct record.</p> <ul style="list-style-type: none"> • The minutes of the Bradford on Avon Community Area Transport Group meeting held on 2 November 2015 were deferred for detailed consideration.
5	<p><u>Approval of Youth Grant, recommended for approval by the LYN Management Group</u></p> <p>Mike Barrow gave a presentation on behalf of the club and answered questions from the audience.</p> <p>Decision</p> <ul style="list-style-type: none"> • That the Bradford on Avon Area Board agrees that £5,000 is awarded to Bradford Town Football Club towards equipment for a football hub.
6	<p><u>Delegated Authority for Community Engagement Manager and Community Youth Officer</u></p> <p>Decision</p> <ul style="list-style-type: none"> • <i>That in respect of urgent matters that may arise, the Community Engagement Manager, following consultation with the Chairman and Vice-Chairman of the Area Board, may authorise expenditure to support community projects from the delegated budget of up to £5,000 in total between meetings of an Area Board. The decision and reasons why it was considered urgent will be reported to the next meeting of the Area Board.</i> • <i>That in respect of urgent matters that may arise, the Community Youth Officer, following consultation with the Chairman and Vice-Chairman of the Area Board, may authorise expenditure to support youth projects from the youth budget of up to £5,000 in total between meetings of an Area Board. The decision and reasons why it was considered urgent will be reported to the next meeting of the Area Board.</i>
7	<p><u>Close</u></p>

Local Youth Network Meeting- Minutes

Monday 7th December 2015 Bradford-on-Avon Youth Development Centre

Apologies:

- Jim Lynch, BoACAN
- Councillor Ian Thorne, Town Council and Wiltshire Council
- Councillor Rosemary Brown, Wiltshire Council
- James Voughton, Youth For Christ
- Jade Britton, Young Person

Present:

- Skye May, Cherry Riley- Local Youth Network Chairs
- Councillor Magnus McDonald, Wiltshire Council
- Councillor Alison Craddock, Town Council
- Councillor Trevor Carbin, Wiltshire Council
- Peter Dunford, Bradford-on-Avon Area Board
- Karen Butler, St Laurence School
- Bob, Holt Youth Club
- Emma Coombs, Community Youth Officer

Ground rules:

Moved this agenda item to next meeting.

Budget:

PD spoke about the remaining budget the LYN holds.

£33,000 remaining and needs to be allocated by March, due to the end of the financial year.

Grant applications:

Dorothy House

All LYN members agreed with the scores the young people had place for this application.

LYN agreed to fund the project with the full amount, £2,802.

AC said it's unable to be scored, with the system in place.

Dance Back to 1914

Group spoke about the ongoing dance sessions within the youth centre.

All LYN members were happy to fund the full amount £2,750.

Continuation of the Young Curators Programme

Questions were set, to ask Camilla for clarification, in regards to the application.

Full funding was recommended by the LYN, £1,000.

In response to a supplementary request from the applicant an additional £ 600 was also awarded to enable additional young people to participate in the programme.

Bradford on Avon Youth Community Centre – Youth Worker post

Town Councillors Craddock and Macdonald left the room while the application for a Part Time Youth Worker was discussed.

All assessed the application and wide variations in scoring were evident. The young people said they could not score this application any higher due to the application not meeting the criteria on the scoring sheet. (Applicants receive a copy of the scoring sheet, when creating an application).

The young people said the idea behind the application was supported and they would very much like to see it take place, but the application before them was not strong enough and needed more detail to meet the scoring criteria including a breakdown of the financial costings for the post.

The LYN decided it was unable to recommend the application for approval at this time but would seek further details to be able to re-consider the application ahead of the Area Board meeting in January.

The young people to score again, once the revised application has been received. The LYN agreed to go with the young people's score and recommendation to the Area Board.

Dates agreed: re-submission by 23rd December. Re-scoring week commencing 4th Jan with a minimum of 2 young people involved.

AC and MM were unhappy about the decision to not approve the application at this time and left the meeting. Due to this disruption, the meeting was closed early and the following agenda points were not considered:

Procurement

Assigning roles – (i.e. Safeguarding, Equalities, Inclusion, Communication in the wider community)

Youth forum update

Other LYN's- (visits to other LYN's and visits to Bradford on Avon LYN).

Next Meeting

Monday 8 February 2016, BoA Youth and Community Centre at 5.30pm

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Priority 1= high 2= medium 3= low	Who
1.	Apologies	Tamsin Daddow, Spencer Drinkwater, Pam Hyde			
2.	Notes of last meeting	The minutes of the previous meeting held were agreed.			
3.	Financial Position				
	Finance	Finance sheet was presented. Sheet has subsequently been updated to reflect the recommendations being made to the Area Board.	<p>DT advised that there has been a budget reduction; budget left for rest of this financial year is £750.</p> <p>No further schemes for rest of financial year – hopefully some of the current commitments will come in at a lesser costs but no funding for anything new.</p> <p>Ballfour Beatty not in position to take any more commitments.</p> <p>During the meeting it was agreed to offer the remaining £750 to Westwood PC for the footway at the Post Office. See details below</p>		

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

4.	Current / Ongoing Schemes				
a)	<p>20mph Restrictions</p> <p>2014/15 Implementation schemes - Woolley & Winsley / Turleigh</p> <p>2015/16 Assessment schemes – Limpley Stoke & Monkton Farleigh</p> <p>2015/16 Additional assessment schemes – Bradford on Avon</p>	<p>Woolley – work order issued. Awaiting programme from BBLP</p> <p>Winsley / Turleigh – work order issued. Awaiting programme from BBLP</p> <p>Limpley Stoke – counts due December</p> <p>Monkton Farleigh – Counts due December</p> <p>Bradford on Avon – two areas – counts due December</p>	<p>Jan/Feb on ground delivery</p> <p>Programmed for December</p>	<p>1</p> <p>1</p> <p>1</p>	DT
b)	<p>Newtown bollards, Bradford on Avon</p>	<p>Bollards have been replaced. Proposals for improvements to Newtown/Mason Lane junction to deter HGV movements have been prepared. B on A TC do not support. Next action to be agreed.</p>	<p>Have been painted black</p> <p>Speak to residents to get feedback (Town Council to action)</p> <p>Look at other options</p> <p>Reluctant to put bollards back up after being knocked down – vehicles not being</p>		TC

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

			<p>prosecuted</p> <p>MM suggests making a town wide one way so Newtown isn't used as through route. Need to convince Wiltshire Council. Run as a trial? MM to speak to Philip Whitehead.</p>		
c)	Winsley Road, Bradford on Avon	Zebra crossing. Works substantially complete.	<p>Successfully delivered, however Balfour Beatty forgot to place order for electrical supplies – cannot open without these. 16/11/15 can be formally opened.</p> <p>Need to note people are already using it – but barriers need to remain for now as it's not legally open.</p>		DT to chase BBLP
d)	Coppice Hill, Bradford on Avon	Keep Clear marking. TC funding. Awaiting works start due W/C 2 nd November.	Marking put in last week		
e)	Huntingdon Rise, Bradford on Avon	Works ordered. Awaiting programme form BBLP	Dates to be advised		DT
f)	Wine Street, Bradford on Avon	Site meeting held. Action with local members	Town Council contacted residents – information is being collated – should have report for next meeting		TC

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

g)	Winsley Road, Bradford on Avon	Crossing assessments. Counts done. Assessment report required.	Results of crossing survey passed to town council DT will circulate report when agreed.		DT
h)	Limpley Stoke	Timber bollards in Midford Lane. PC have advised that scheme is no longer required. Allocated funding has been returned to the budget.	To note – no further action as parish council no longer requires		
i)	South Wraxall	Traffic calming scheme near pub. Cost estimate of £ 3,671. PC funding 50%. Lining works ordered. Awaiting programme from BBLP. Coloured surfacing works delayed until spring time. Agreed with PC.	To note	1	DT
j)	Winsley	Junction B3108 and Hartley Farm. Cost estimate of £2,653. PC to approach local business for part funding (25%) PC to fund 25%. CATG to consider funding request.	No money for this in this financial year – still want this completed. Will be put on reserve list and carried forward to next financial year. PC in negotiations with Hartley Farm – working on assumption that will have funding for this in April.		PC
k)	Handrails in Bradford on Avon	Church Acre - complete Budbury to Tory (no further action) Upper Regents Park - complete St Margaret's Street - complete St Margaret's Hill (repair only- no further action at this time)	To note – no further action		

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		Budbury Close – estimate with Town council to consider.			
l)	Wingfield	Traffic calming measures. Cost estimate of £4,767. PC to fund 25%. Lining works being undertaken same time as crossroads refurbishment scheme (costs may be reduced). Coloured surfacing works delayed until spring time. Agreed with PC.	Lining works completed this week	1	DT
m)	Issue no. 3887 & 3512 Wiltshire Music Centre, Bradford on Avon	Parking issues in Churches caused by the School and Music Centre. Site visit with Music Centre has taken place. They will consider various ideas discussed some of which will require changes to signage.	Still awaiting feedback – Cllr Rosemary Brown will make contact to find out how they would like their car park to be managed.		RB
n)	Westwood Post Office path.	Selwood Housing will lay the path at a cost of £3,000.	Selwood housing will finish the work they are doing in the area within the month. They are offering to do this work at a reduced rate of £3000 (would normally cost £4500). Once they have completed their work they will no longer be offering to do this work at this rate. Suggestion that we go back to Westwood and ask for a contribution. We can pay 25%. Agreement for this (the 4 Wiltshire Councillors present are voting in favour of this)		

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

o)	Highfield Steps.	Bradford on Avon TC request a light and guard rail to be installed.	DT looked at site – concern about how to get power there. DT to investigate further	1	DT
p)	Market Street, Bradford on Avon.	Bradford on Avon TC request installation of 3no bollards	Waiting for an update of costing, but looks feasible. DT will investigate further and provide update at next meeting	1	DT
q)	Conigre Hill, Bradford on Avon.	Bradford on Avon TC request installation of extra handrails Town Council to confirm location and extent of rail requested	Town Council investigated – pictures provided to give more information. Dave taken pictures away and will look into this. Will get costings. Would have to be fully funded by Town Council – update when costings are known.	2	DT
5.	New Requests and Issues Raised Since Last Meeting				
a)	3921 Oatfields, Staverton Bollards requested to protect grass verge	Awaiting confirmation of support from Parish Council and local member.	Local member not received issue – check where it is in the system		PD (CEM)
b)	4280 Sladesbrook Close / Berryfield Road Bradford on Avon. Inappropriate parking issue	Awaiting confirmation of support from Town Council	Local member not received issue – check where it is in the system		PD (CEM)

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

6.	Other items			
a)	<p>Waiting Restrictions - PC Annetts asked for an update on the yellow lining of Moulton Drive into Sainsburys. DT advised that this issue could be dealt as a one off scheme. It was agreed that PC Annetts would attend the next BoA TC Planning meeting to discuss this issue. Bradford on Avon TC to prioritise list of outstanding waiting restriction requests and bring back to CATG. Update from TC required.</p>	<p>Still awaiting update</p> <p>West Wilts waiting restriction review Objections received – draft report on objections has been started but due to lack of resource it hasn't been finished.</p> <p>Revised policy drafted but again not finished.</p> <p>Change so CATG can take individual waiting restriction requests.</p> <p>Carried forward to next financial year.</p>		

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

b)	Speed indicator devices	<p>Last December speed indicator was cancelled. Cabinet member now approved a policy to get town and parish councils to do it – but they have to cover the costs.</p> <p>There are 35 SID machines, which isn't enough for one each. Town/Parish Councils need to get into groups of 4 or more and this will automatically get them a SID, but they need to run that themselves.</p> <p>Bradford emergency transport volunteers could be trained up to run this.</p> <p>Apply to Vicky Oates for a SID.</p> <p>Peter Dunford volunteered to organise this.</p>		PD (CEM)
7.	Date of Next Meeting			
	Monday 29 th February 2016, 4pm			

Bradford on Avon Community Area Transport Group 02/11/15
prepared by Lindsey Krainc. Highways Officer – David Thomas

Report

Present:

Ian Thorn, Wiltshire Councillor, Bradford on Avon

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

Rosemary Brown, Wiltshire Councillor, Bradford North
Magnus Macdonald, Wiltshire Councillor, Winsley and Westwood
Mike Roberts Bradford on Avon Town Council
Andrew Pearce, Holt Parish Council
Matthew Midlane, Monkton Farleigh Parish Council

Dave Thomas, Traffic Engineering, Wiltshire Council
Peter Dunford, Bradford on Avon Area Board
Andy Cadwallader, Wiltshire Council
Lindsey Krainc, Wiltshire Council
Blaine Wood, Wiltshire Council

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Bradford on Avon Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Bradford on Avon Area Board will have a remaining Highways funding balance of **£0**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications